



# TREASURE COAST NIGHT TO SHINE

## Guest Style and Prep

### Event Timeline

3:00-5:00- Volunteers arrive. Please check in and immediately report to your booth. All materials will be there but may not be laid out to your liking. Please decide as a team who will be doing what. Nominate one person to help keep the Guests in line.

5:00- Guests will begin arriving.

6:30- Main doors open

7:30- Clean up station. Dispose of any trash and pack up any reusable materials. If you wish to be assigned a Buddy, visit Jodi and let her know you are now available for a Buddy. This room will flip to the arts and crafts room after most Guests are in the main room.

### Job Description

Most guests will come already prepped. This is really theatrics and final shine! Think glitter and bejeweling. You will have a supply of makeup and accessories to offer guests.

Escort guests on and off the shoe shine station. For guests who use a wheelchair, offer a shine in their chair after asking permission.

Team Lead- St. Lucie County BOCC- Melissa Giles