



# TREASURE COAST NIGHT TO SHINE

## Buddy

### Event Timeline

3:30-5:00- Buddies arrive and register. Please park as far down as you are able

5:00- Guests arrive and are matched.

5:00- Take your Buddy to the following stops (does not need to be in this order)

- Hair/Makeup - if needed/desired
- Shoe shine - if needed/desired
- Professional photo
- Limo ride
- Corsage and Boutonnieres

5:30- Red carpet and main doors open

6:25- Welcome and prayer. Food stations are open.

7:15- Crowning ceremony

8:45- Help your Buddy gather their things

9:00- All Guests exit. Please see below.

### Job Description

As a Buddy, your primary role is to make sure the Guest has a good time and stays safe during the event. You will assist them, making sure they visit each station throughout the night. They can revisit their favorites as many times as they'd like or spend all of their time in one location. For meals this year, guests can choose from pizza, chicken fingers, popcorn, nachos, pasta and desserts (confirmed at this time). Each station will have a gluten free and low sugar option if you ask. There will also be smoothie bowls for guests who need soft foods.

### Crowning Ceremony

You will receive a bag when you meet your Guest. In this bag, you will find a crown for your Guest. At 7:15, a video from Tim Tebow will be shown. Please remove the crown and when Tim says so, you will crown your Guest. You may wish to let them know what is about to happen.

### Exit procedures

- **Blue** wristband- This Guest is a caregiver pick-up. Your Guest's name will appear on the screens toward the end of the event. Please take your Guest out the front doors and escort them to their vehicle. Do not allow them to exit until their name has been shown on the screen.
- **Red** wristband- The Guest's caregiver has remained on site. This guest and their caregiver should both have red wristbands. Caregivers will be allowed to enter the event at 9:00 to meet their guest and exit out the front door. Remain with them until they have met their caregiver. Those Guests will exit out the front doors and walk to their vehicles.



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- **Green** wristband- This Guest and their caregiver are remaining together for the entire night. These guests should exit out the front doors.
- **Yellow** wristband- This Guest is leaving as part of a group home. Take your Guest to the back corner of the main room (towards the limo ride doors) to find their group leaders. Group homes will exit out the north doors (limo ride doors).

## General guidelines

- Until you are matched, remain in the Buddy area. Line up according to your preference
  - “I know my Buddy”
  - “A random Buddy”
  - “Couple Buddy” -(meaning you wish to be matched with a couple because you are a couple/want to be with a friend)
- Guests should not be outside for any reason.
- Buddies should not be seated during the event if possible. Seats are for Guests only.
- Buddies should not hang out in the medical/relaxation rooms.
- Please read your Buddy’s sticker and add it to the back of your badge. Pay special attention if they have food-related special requests. Several Guests will require their food to be cut up which will be available at each station.
- This year, there are several alternative activities going on. You may take your Guest to the photo booth areas, karaoke, or the arts and crafts room (in the Shine room after all Guests have been through).
- Guests do you not need to take their formal photo right away, this will be open all night. Feel free to come back later when there isn’t a long line.
- You are not to ride in the limo unless your Guest really insists. Please wait for them at the limo station for them to return. There is a volunteer in each limo to provide assistance.
- After your Guest has left, please join us for some pizza sponsored by Testa Rossa.
- During the event, we will have a volunteer nutrition station with light snacks and water bottles behind the curtain near the parent restrooms. These are for you only, please do not share them with Guests. Please only visit this if your Guest is safe.
- Please leave all personal belongings in the car, we will not have a place for you to keep them.
- This will be a long night, please eat before you come!