



Buddy

Event Timeline

3:30-4:30- Buddies arrive and register. Please park as far down as you are able

5:00- Guests arrive and are matched.

5:00- Take your Buddy to the following stops (does not need to be in this order)

- Hair/Makeup - if needed/desired
- Shoe shine - if needed/desired
- Professional photo
- Limo ride
- Corsage and Boutonnieres

5:30- Red carpet and main doors open

6:25- Welcome and prayer. Food stations are open.

7:15- Crowning ceremony

8:45- Help your Buddy gather their things

9:00- All Guests exit. Please see below.

Job Description

As a Buddy, your primary role is to make sure the Guest has a good time and stays safe during the event. You will assist them, making sure they visit each station throughout the night. They can revisit their favorites as many times as they'd like or spend all of their time in one location. For meals this year, Guests have the opportunity to get 5 food items throughout the night (as indicated by the stars on their wristbands).

Crowning Ceremony

You will receive a bag when you meet your Guest. In this bag, you will find a crown for your Guest. At 7:15, a video from Tim Tebow will be shown. Please remove the crown and when Tim says so, you will crown your Guest. You may wish to let them know what is about to happen.

Exit procedures

- Blue wristband- This Guest is a caregiver pick-up. Your Guest's name will appear on the screens toward the end of the event. Please take your Guest out the front doors and escort them to their vehicle. Do not allow them to exit until their name has been shown on the screen.
- Green wristband- The Guest's caregiver has remained on site. At 8:50, bring your Guest to the Shine room (where they received their flowers etc.). Remain with them until they have met their caregiver. Those Guests will exit out the south doors and walk to their vehicles.
- Yellow wristband- This Guest is leaving as part of a group home. Take your Guest to the back corner of the main room (towards the limo ride doors) to find their group leaders. Group homes will exit out the north doors (limo ride doors).



General guidelines

- Until you are matched, remain in the Buddy area. When directed, step into the “on deck” spot.
- Guests should not be outside for any reason.
- Buddies should not be seated during the event if possible. Seats are for Guests only.
- Buddies should not hang out in the medical/relaxation rooms.
- Please read your Buddy’s nametag. Pay special attention if they have food-related special requests. Several Guests will require their food to be cut up which will be available at each station.
- This year, there are several alternative activities going on. You may take your Guest to the photo booth areas, karaoke, or the arts and crafts room (in the Shine room after all Guests have been through).
- Guests do you not need to take their formal photo right away. this will be open all night. Feel free to come back later when there isn’t a long line.
- You are not to ride in the limo unless your Guest really insists. Please wait for them at the limo station for them to return. There is a volunteer in each limo to provide assistance.
- After your Guest has left, please return your name badge to the info station and join us for a post-event snack.
- During the event, we will have a volunteer nutrition station with light snacks and water bottles in the hallway near the caregiver room. These are for you only, please do not share them with Guests. Please only visit this if your Guest is safe.
- Please leave all personal belongings in the car, we will not have a place for you to keep them.
- This will be a long night, please eat before you come!

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