



Table Service Team

Event Timeline

- 5:00- Final sweep to ensure each seat has a salad and silverware.
- 6:00- Doors open.
- 6:15- Begin to collect salad plates
- 6:25- Opening prayer.
- 6:30- Buddies to begin picking up plates.
- 6:40- Circulate through room to pass out extra forks and napkins.
- 7:00- Pick up dirty plates. Address any spills.
- 7:30- Pick up dirty plates. Address any spills.
- 8:00- Pick up dirty plates. Address any spills.
- 8:15- Circulate through room to pass out extra forks and napkins.
- 8:45- Final pass for all dishes.

Job Description

Table service is responsible for keeping the room neat and clean. As a team, decide which sections of the space you will cover throughout the night. Circulate often and pick up any items you see. Pay special attention to the dancefloor to watch for any spilled drinks. If you have time, take a walk through the main halls to look for spills. The Fenn Center team will address the trash cans inside the facility.

Team Lead

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