



Security

Event Timeline

3:00-4:30- Volunteers arrive and register.

- Direct all Volunteers to park in the front lot as close to the end as possible.

5:00- 6:00- Participants arrive.

- All guardians staying for the Respite Room should proceed to the grass parking behind the venue and enter the back doors.
- Do not allow guardians or parents in the Participants area unless they are registered as as Volunteer.

5:30-Red carpet and main doors open

6:00-8:45- Monitor parking lot and all exits to the building. Assist Buddies with Participants if needed. Address smoking issues if Participant becomes agitated.

8:45- Guardians will begin arriving for pick up.

- As the cars arrive, ask the name of the participants.
- Do not allow them to exit their vehicles.

9:00- Event ends and all guests will exit.

Job Description

As a part of our Security Team, your job is to keep the event flowing safely. All Volunteers will be wearing their name tags and all Participants will be wearing blue or silver wristbands. Anyone else, should not be on the property. Participants need to be inside the building at all times unless a medical situation dictates otherwise. All guardians staying on site, should remain in the Respite Room at all times.

This building has three main exits. After the limos finish, no one should be going out any of the exits until the event is over. Some Volunteers have been assigned a specific post and will need to assist with traffic flow at the beginning of the event. Please review the exit plan and assist as needed.

Team Lead

Jorge Crespo- 772-985-0546